

**Minutes of Meeting held at 6.15 pm on Monday 8th January 2024
in Hart Village Hall**

Present: Councillors John Littlefair (Chair), Tom Britcliffe, Keith Brown, Keith Park, Stuart Brookes, John Wilson
In Attendance: Fiona Ford - Clerk, Ward Councillors Rob Darby

1. Public Forum

No members of the public

2. Apologies

Apologies for absence were received and accepted from Cllrs Joanne Quarmby and Tom Cassidy.

3. Declarations of Interest

No declarations

4. Police Report

There was no Police Report available.

5. Minutes of the Meeting held on 11th December 2023

The Minutes of the Meeting were agreed as a true record. The Chairman signed the minutes.

6. Matters Arising

- a) **Car Park Gate Planning Application** - Councillor Park updated the group regarding the quotes and advised he has organised a site visit on 9th January to obtain a further quote.
- b) **South View Parking Design** - Action - Clerk to ask Peter Frost for an update and ask about other options for improving accessibility.

7. Chairman's Report

It was noted the Christmas Tree and Village Hall were well decorated and the pantomime was a great success. Fly tipping and debris on the road are ongoing issues and discussed further under Item 8.

8. Ward Councillor's Report

Fly tipping was discussed and Councillor Darby advised HBC have identified a suspect (for one incident), which is being dealt with by the Enforcement Team. The debris on the road near the quarry has been reported and will be discussed further with Kieran Bostock.

9. Maintenance Committee Report

Defibrillator - Need to order new pads. **Action: Councillor Park to provide details, Clerk to order**
Discussion around gullies/drainage and HBC requirements as the Parish Council may be able fund undertaking some of the works. **Action: Councillor Park to speak to HBC (Kieran Bostock) regarding the Engineers requirements and process.**

10. Financial Report

It was agreed to make £50 donations to Village Life and the North East Air Ambulance. The updated draft 2024/2025 budget was then discussed. The Clerk confirmed whilst the household amount would remain the same as the current year, due to the increase in the tax base due to additional houses, the precept would increase to £8,159.

The following cheques were then signed:

100888	Clerk wages (December 2023)	£215.20
100889	HMRC (PAYE December 2023)	£53.80
100890	St Peters Church (Village Life Donation)	50.00
100891	Great North Air Ambulance	50.00
	Total	£369.00

11. Correspondence

The Clerk advised HBC were organising a liaison meeting with Clerks, however as it was during the day she may not be able to make it.

12. Planning Applications

H/2023/0368 - Land to the East of Hart Lane (Hart Reservoirs) - Cllr Britcliffe to prepare a response particularly around debris on the road.

H/2022/0456 - Dalton Piercy Village Hall - Clerk to submit comments fully supporting the application.

13. Matters of Concern to Councillors

- Dog Fouling - A discussion took place and it was noted that people can be reported to the dog wardens
- Concerns with the drainage at the bottom of Buckingham Avenue junction with Front Street.
- Tree Crowns at Palace Row and Milbank to be cut back/pruned
- Discharge into the air from the Power Station (Cllr Littlefair declared an interest) - Cllr Park to contact HBC Environmental Health Officer

14. Date of next Meeting of the Parish Council

The meeting will be held on Monday 12th February 2024 at 6.45 in Hart Village Hall.

Meeting closed at 8.00 pm

Signature _____

**Minutes of Meeting held at 6.15 pm on Monday 12th February 2024
in Hart Village Hall**

Present: Councillors John Littlefair (Chair), Keith Brown, Keith Park, Stuart Brookes, Joanne Quarmby
In Attendance: Fiona Ford - Clerk, Ward Councillors Rob Darby and Tom Cassidy, one member of the public.

1. Public Forum

Concerns were raised about the overgrown hedge on the public footpath at Butts Lane. Cllr Littlefair to approach the residents again.

A discussion then took place regarding flooding from the fields at Burns Close/Butts Lane spilling onto the path and the potential to undertake improvement works in the future.

2. Apologies

Apologies for absence were received and accepted from Councillors Tom Britcliffe and John Wilson.

3. Declarations of Interest

No declarations of interest

4. Police Report

There was no Police Report available.

5. Minutes of the Meeting held on 8th January 2024

It was noted Tom Cassidy was in attendance at the meeting. The Minutes of the Meeting were then agreed as a true record and the Chairman signed the minutes.

6. Matters Arising

- a) **Car Park Gate Planning Application** - Councillor Park advised he is awaiting a quote following a site meeting on 9th January 2024.
- b) **South View Parking Design** - Action - Clerk to ask Peter Frost for an update and ask about other options for improving accessibility.
- c) **Defibrillator** - Clerk to order following the signature of the cheque.
- d) **Gullies** - Clerk to email HBC (Kieran Bostock) re the process of HPC undertaking gully clearance works - cc Tom Cassidy and Rob Darby

7. Chairman's Report

Councillor Littlefair attended the Parish Liaison Meeting on Monday 5th February 2024. One of the main concerns of all the Parish Councils is the volume of houses being built and the lack of new road infrastructure planned. Whilst the proposed Elwick Fly Over is meant to take the pressure off the current roads it is several years away. Cllr Littlefair asked for the HBC Road Strategy, however to date it had not been provided.

A discussion then took place regarding flooding across fields and spilling across roads.

8. Ward Councillor's Report

The Councillors have raised the ongoing issues of the filling of the Reservoir, mud/debris on the road, chipped windscreens, and flooding again with Kieran Bostock. A discussion then took place regarding speeding on the A179. It was agreed to write to Cleveland Police asking if the speed on the road can be reduced or speed cameras provided.

Fly tipping was discussed and Councillor Darby advised HBC have identified a suspect (for one incident), which is being dealt with by the Enforcement Team.

9. Maintenance Committee Report

A discussion took place regarding the items on the report. Clerk to undertake the following:

- Order defibrillator pads.
- Speak to HBC (Kieran Bostock) regarding HBCs requirements and process for undertaking gully/drainages works.
- Formally contact Forsa Energy to request the Environmental and Emission Reports including frequency of testing

10. Financial Report

The Clerk advised she had made a formal complaint to HSBC as the address had still not been updated. Councillor Littlefair (as an authorised signatory) to speak to HSBC; Clerk to forward information on an email. A discussion took place regarding pruning works to the trees in the Darlings/Raby Arms car park area. Clerk to look into further. The following cheques were then signed:

100892	Clerk wages (January 2024 and backdated increase)	£327.20
100893	HMRC (PAYE January 2024 and backdated increase)	£81.80
100894	Defi Shop (replacement pads)	£92.94
	Total	£501.94

11. Correspondence

As well as the correspondence currently forwarded it was agreed the Clerk would forward to all Councillors emails regarding Hartlepool wide planning applications, roadworks and HBC Committee meetings papers.

12. Planning Applications

H/2023/0368 - Land to the East of Hart Lane (Hart Reservoirs) - A response to the Parish Council's concerns had been received and was discussed.

H/2023/0028 - Engineering works to infill and level the disused and drained lower reservoir - A discussion took place.

13. Matters of Concern to Councillors

- Milbank and Voltigeur Close - there is currently no grit bin for the area
- Speed coming down A179
- Footpath in Magdeline Drive needs making good following the utility works
- Nine Acres footpath is unsuitable to walk along due to the Hawthorn bushes trimmings all over the footpath
- Pot holes on Worset lane between substation and A179

14. Date of next Meeting of the Parish Council

The meeting will be held on Monday 11th March 2024 at 6.45 in Hart Village Hall.

Meeting closed at 8.05 pm

Signature _____

**Minutes of Meeting held at 6.45 m on Monday 11th March 2024
in Hart Village Hall**

Present: Councillors John Littlefair (Chair), Tom Britcliffe, Keith Brown, Keith Park, Stuart Brookes, Joanne Quarmby, John Wilson

In Attendance: Fiona Ford - Clerk, Ward Councillors Rob Darby and Tom Cassidy, one member of the public.

1. Public Forum

There were no public comments.

2. Apologies

There were no apologies.

3. Declarations of Interest

Councillor Littlefair declared an interest in Item 6e.

4. Police Report

There was no Police Report available. It was noted the Ward Councillors would provide a police update in Item 8.

5. Minutes of the Meeting held on 12th February 2024

The Minutes of the Meeting were agreed as a true record and the Chairman signed the minutes.

6. Matters Arising

- a) **Car Park Gate Planning Application** - Councillor Park advised he had approached 8 companies and has a number of comparable quotes. The most favourable quote includes the cost of submitting the planning application, erection of the pillars and installation of the gate. It excludes the architect drawings and heritage planning statement, which will be subcontracted out. Final details including the sub-contractors costs to be brought to the next meeting.
- b) **South View Car Parking** - it was noted people across from South View have started complaining. Ward Councillors to chase up Peter Frost.
- c) **Defibrillator Pads** - It was noted the Clerk had only ordered one set, but the spare set would be ordered after the meeting.
- d) **Gullies/Drainage** - It was noted some gully clearing had commenced near Buckingham and Glebe Farm, however even after power washing, blockages were present. Clerk to email HBC (Kieran Bostock) to ask for a work plan/progress report detailing which gullies were on the list. Clerk to also enquire about the process of HPC undertaking gully clearance works - cc Tom Cassidy and Rob Darby
- e) **Public Consultation Nelson Farm Wind Turbine Replacement** - It was noted a public consultation event took place on 7th March in Hart Village Hall, however the Parish Council were not invited or made aware of it, until after the event. Clerk to email the consultant and advise the Parish Council were not consulted, and request to be included going forward.

7. Chairman's Report

It was noted the Council tax bills had now been issued, which confirmed there was no Parish Council increase.

Fly tipping has increased dramatically over the past few weeks, which have all been reported via the HBC Portal. A discussion took place regarding Councillor Darby installing covert cameras, to be investigated further.

After speaking to HSBC it was noted the Clerks address had now been updated.

8. Ward Councillor's Report

It was noted the PCSO is currently on long term sick, but the PCSO from the Brus and Headland Harbour is temporary responsible for Hart village. The ongoing issues with speeding along the A179 was discussed, along with the possibility of introducing speed cameras, which the Parish Council would fully support. Councillors Darby and Cassidy to discuss further with the Police.

9. Maintenance Committee Report

The maintenance issues were discussed under previous items.

10. Financial Report

The Clerk advised that since the address had now been changed, she had now received all the bank statements and will prepare a full reconciliation financial report. The following cheques were then signed:

100895	Clerk wages (February 2024)	£231.20
100896	HMRC (PAYE February 2024)	£57.20
100897	Affordable Landscapes	£480.00
100898	Clerk (Telephone and BB contribution and postage)	£210.00
100899	Wel Medical (Replacement defibrillator pads)	£71.94
	Total	£1,050.34

11. Correspondence

- NACO - Free Portrait of His Majesty the King - Clerk to apply
- HBC Parish Clerks Liaison Meeting - Clerk unable to attend as it was during the day, awaiting feedback from meeting.
- Resident - request for information on potential gardeners
- Enviromena - High Barns Solar Farm, Elwick - Public Consultation

12. Planning Applications

There were no planning applications to discuss.

13. Matters of Concern to Councillors

- Website - It was noted the payment for the service had been missed, Clerk to arrange payment
- Nelson Farm Wind Turbine Replacement
- Village Life - Clerk to ensure a report for March is submitted.
- Cars parked dangerously at school drop off and pick up times

14. Date of next Meeting of the Parish Council

The meeting will be held on Monday 8th April 2024 at 6.45 in Hart Village Hall.

Meeting closed at 7.55 pm

Signature _____

**Minutes of Hart Parish Council Monthly Meeting
held at 6.45pm on Monday 8th April 2024 in Hart Village Hall**

Present: Councillors Keith Park, (Chaired the meeting), Keith Brown, Stuart Brookes, Joanne Quarmby
In Attendance: Fiona Ford - Clerk, Ward Councillor Rob Darby, three members of the public.

1. Public Forum

It was noted the Parish Council website had been disabled. The Clerk advised this was due to an accounts oversight and it is now available. She also advised the minutes would be updated within the week and would also be displayed on the notice boards on a monthly basis.

The no overnight parking sign erected in the Church car park was discussed and Councillor Park advised the purpose is to discourage anti-social behaviour within the car park. It was noted that whilst it is not enforceable, once the gate is installed this will ensure no one is able to park overnight.

The gates on the Church car park were then discussed, Councillor Park advised the gate would be similar to the gates into the Church field; a steel structure box section with metal galvanised gates - a double gate for vehicles and single pedestrian gate on fence near to school. It was noted that once a contractor is chosen a planning application would be submitted, and Hartlepool Borough Council would undertake statutory planning consultation (for residents within the area) on the proposal. The opening and closing of the gate was also discussed and it was noted that some residents in Magdalene Drive have offered to close and open the gate on a rota basis.

The Chare Wall project was then discussed; there were concerns around the proposed height and whether consultation would take place before the project was delivered. It was noted that any designs would be based on the original wall and would need to satisfy Historic England's requirements. It was agreed to place on next months agenda to discussed further. **Action - Clerk to add to May's agenda.**

2. Apologies

Apologies were submitted and accepted from Councillors John Littlefair, Tom Britcliffe and John Wilson.

3. Declarations of Interest

No declarations of Interest received.

4. Police Report

There was no Police Report available as the PCSO is still on long term sick,

5. Minutes of the Meeting held on 11th March 2024

The Minutes of the Meeting were agreed as a true record and Councillor Park signed the minutes.

6. Matters Arising

- a) **Car Park Gate Planning Application** - All information is now available to and it was agreed to place on next months agenda for a formal decision. **Action - Clerk to add to May agenda - Receive formal quotations and make decision on Contractor appointment**
- b) **South View Car Parking** - Clerk to chase up
- c) **Defibrillator Pads** - Spare pads have now been received.

- d) **Gullies/Drainage** - Clerk to ask for a work plan/progress report detailing which gullies were on the list. Clerk to also enquire about the process of HPC undertaking gully clearance works - cc Tom Cassidy and Rob Darby

7. Chairman's Report

There was no report available.

8. Ward Councillor's Report

Councillor Darby advised he was going to fund the installation of covert cameras on the 4 entrances/exits to Worset Lane. A then discussion took place around power requirements. Councillor Darby to liaise with the CCTV provider on 3 of the entrances/exits and it was agreed to ask Councillor Littlefair to approach Forsa Energy. **Action - Clerk to email Councillor Littlefair.**

It was noted planning permission for the reservoir housing site had been approved.

9. Maintenance Committee Report

The maintenance report was circulated and discussed.

10. Financial Report

The Clerk circulated an actual budget sheet compared against the proposed budget, once the March statement had been received the cash book would be updated and presented at the May meeting for formal sign off. The following cheques were then signed:

100900	Clerk wages (March 2024)	£231.20
100901	HMRC (PAYE March 2024)	£57.20
100902	Clerk (reimbursement Website, postage, ink)	£266.65
100903	Well Medical (spare defibrillator pads)	£79.08
100904	Affordable Landscapes (grass cutting)	£458.40
	Total	£1,092.53

11. Correspondence

- Forsa Energy - Offered a site visit. Clerk to obtain dates

12. Planning Applications

There were no planning applications to discuss.

13. Matters of Concern to Councillors

- Roadworks being undertaken to install fibre broadband

14. Date of next Meeting of the Parish Council

The meeting will be the Annual Meeting of Hart Parish Council which will be held on Monday 20th May at 6.45pm in Hart Village Hall. This meeting will be followed immediately by an 'ordinary' monthly meeting.

The Clerk to email everyone to agree a date in June for the Annual Parish Meeting.

Meeting closed at 8.15 pm

Signature _____

**Minutes of Hart Parish Council Monthly Meeting
held at 7.00pm on Monday 20th May 2024 in Hart Village Hall**

Present: Councillors John Littlefair, Tom Britcliffe, Keith Park, Stuart Brookes, Joanne Quarmby

In Attendance: Fiona Ford - Clerk, Ward Councillor Rob Darby, 1 member of the public, Nick Mason (Item 1 only)

1. Wind Turbine on Nelson Farm

Nick Mason, Constable Wind Energy was welcomed to the meeting and explained the proposal of repowering the existing wind turbine with a more modern and slightly larger wind turbine. A discussion took place, including the potential for funding towards the Heart of Hart Project. Clerk to forward details of the project to Nick Mason.

2. Public Forum

The member of the public raised concerns with the proposed EV charging station on the A179. A discussion then took place regarding this proposal along with the proposals for Welly Hill Farm. It was noted the member of the public objected to both proposals.

3. Apologies

Apologies were submitted and accepted from Councillors Keith Brown and John Wilson.

4. Declarations of Interest

Councillor Littlefair declared an Item 15

5. Police Report

The figures for April were as follows:

Crime - Burglary 2, Theft 5, Criminal Damage 5; Anti Social Behaviour - ASB Personal 0, ASB Nuisance 14, ASB Environmental 0. It was noted more speed watch events are to be organised.

6. Minutes of the Meeting held on 8th April 2024

The Minutes of the Meeting were agreed as a true record.

7. Matters Arising

- a) **Chare Wall** - a general discussion took place regarding the project and the potential funding coming from the developments.
- b) **South View Car Parking** - Clerk to obtain update from Peter Frost
- c) **CCTV on Worset Lane** - It was noted locations for the cameras have now been agreed
- d) **Forsa Energy Site Visit** - Clerk to chase up and arrange the site visit, if necessary a weekend or evening.

8. Car Park Gate - Submission of Planning application and installation of the gate

To be deferred to the next meeting.

9. Worset Lane Battery Energy Storage - BESS Community Fund

Cllr Littlefair declared an interest. A discussion took place regarding the £60,000 contribution, signing the agreement but obtaining legal advice before signing. Councillor Darby to approach the Legal Department at Hartlepool Borough Council.

10. Chairman's Report

Councillor Littlefair thanked Councillor Park for chairing the previous meeting. He then advised the that water running down the village, was a burst pipe which had now been reported to Northumbria Water.

11. Ward Councillor's Report

It was noted Tom Cassidy was no longer a Ward Councillor. Clerk to invite Councillor Aaron Roy to the next meeting and the Annual Meeting of the Parishioners. A discussion took place regarding the CCTV cameras, it was noted they should be installed this week.

12. Maintenance Committee Report

A general discussion took place and it was agreed to ask HBC to cut the sight lines on the corners of the junctions onto the A179. It was also agreed to put a note on the Hart Hub asking if anyone would like to adopt a window box.

13. Financial Report

The 2023/2024 accounts were signed off at the annual meeting. The following cheques were then signed:

100905	Clerk wages (April 2024)	£231.20
100906	HMRC (PAYE April 2024)	£57.20
100907	Affordable Landscapes (grass cutting)	£952.80
	Total	£1,241.20

14. Correspondence

- The Clerk advised she had now received the Kings Portrait - Councillor Littlefair to check with the Village Hall Management Committee if it can be displayed in the Village Hall.
- Residents in Oakwood Close - Concerns re trees have grown to such a height they are impeding daylight. Clerk to advise the land is in private ownership.

15. Planning Applications

- H/2024/0140 - St Mary Magdalene Church - Works to T20 of TPO248 - Retrenchment pruning of 1 no. mature Ash for long term retention following fungal infection and crown decline - no objections
- H/2023/0181 - Land to the East of Electricity Substation, Worset Lane - Construction and operation of a gas powered standby - Changes to Site levels and photomontage - previous objections still stand.

16. Matters of Concern to Councillors

- Ivy on Vicarage land is encroaching onto the road
- Improving the look of the website

17. Date of next Meeting of the Parish Council

The next meetings will be held as follows:

Monthly Meeting - Monday 10th June, 6.45 pm

Annual Meeting of the Parishioners - Monday 17th June, 7.00 pm

Meeting closed at 8.15 pm

Signature _____

**Minutes of Hart Parish Council Monthly Meeting
held at 6.45pm on Monday 10th June 2024 in Hart Village Hall**

Present: Councillors John Littlefair, Keith Park, Stuart Brookes, Joanne Quarmby, John Wilson, Keith Brown

In Attendance: Fiona Ford - Clerk, Ward Councillors Rob Darby and Aaron Roy, 1 member of the public

Ward Councillor Aaron Roy was welcomed to the meeting.

1. Public Forum

It was noted the proposals for Welly Hill Farm would be going to planning committee for consideration on 16th June.

2. Apologies

Apologies were submitted and accepted from Councillor Tom Britcliffe.

3. Declarations of Interest

Councillor Littlefair declared an interest in Item 8.

4. Police Report

There was no police report available. It was noted Cllr Littlefair would be attending the Tees Rural Crime Forum on Wednesday 26th June 2024

5. Minutes of the Meeting held on 20th May 2024

The Minutes of the Annual and Ordinary Meetings were agreed as true records.

6. Matters Arising

- a) South View Car Parking - Clerk to obtain update from Peter Frost
- b) CCTV on Worset Lane - Should be installed w/c 24th June
- c) Forsa Energy Site Visit - Clerk suggested a Friday or weekend, awaiting feedback.

7. Car Park Gate - Submission of Planning application and installation of the gate

The quotes for supply and installation of a double access vehicle gate and single pedestrian gate were as follows:

The Gate Company	£2,762 Manual, £5,508 Mechanical, £6,980 Solar operated
Pearls Fencing	£2,875
Stonetech Services	£13,182
Chris Seymour	£3,990

Two other companies were approach but declined to quote.

RNJ Partnership quoted £1,800 for preparation of drawings and submission of planning application. The planning application fee is £234 and Archaeological attendance (1 visit) is £680.

It was agreed to appoint the Gate Company, noting the total cost will be £5,476.

8. Worset Lane Battery Energy Storage - BESS Community Fund

Cllr Littlefair declared an interest. Councillor Darby noted HBC had looked at the agreement and advised it was suitable to sign. The Clerk then signed the agreement.

9. Chairman's Report

It was noted the weeds down the front street and back alleys had been sprayed and Anglian Water were repairing a burst/blocked pipe at the end of Palace Row.

The plant pots along the front street were discussed and it was agreed to ask again for volunteers on the Hart Hub and raise it next week at the Parishioners Meeting.

Litter across the village was then discussed and it was agreed to ask if the Village Hall Committee (Debbie Simmons) if they would like to undertake a joint litter pick with the Parish Council.

The Chairman of the Village Hall Committee had been asked if the Kings Portrait could be hung in the Village Hall, but the request was refused. A discussion then took place regarding formally asking the Village Hall Committee or asking on the Village Hub.

10. Ward Councillor's Report

Councillor Darby advised the CCTV was being installed w/c 24th June. Councillor Roy talked through the process for logging issues with HBC, it was agreed Councillor Park would liaise direct with Councillor Roy.

11. Maintenance Committee Report

A general discussion took place and it was agreed the minutes would reflect the monthly maintenance report produced by Councillor Park, as follows:

Hartlepool Borough Council Actions

Village Wide - Road Flooding

- Buckingham Avenue access road
- Butts Lane at the triangle
- Opposite the Raby Arms
- Fens access road
- North Hart access behind Bungalows drainage ditches require clearing out
- A179 north bound opposite layby. Since this report in May, this section of road flooded on the 26th May 24.

The above are a danger to pedestrians and road users. All these actions have been outstanding for a number of years without any action by HBC, a village wide action plan of preventative maintenance is required from HBC.

Village Wide Traffic Management Plan

- In progress by HBC

Magdelene Drive

- Shrubs to cut back from north side foot path.

Hart Parish Council Actions

P.C. Car Park Gate

- Quotations have been received from a number of contractors by the parish council, two contractors have been selected, once drawings and documentations are available planning approval can be obtained.

Chare Wall

- HPC are currently looking for funding to rebuild the wall.

HPC Defibrillator

- The defibrillator is ready for emergency use and registered with www.thecircuit.uk/defibrillators

Village Hall

- Overgrown Ivy to cut back from hall down to the beck bridge wall

12. Financial Report

The Annual Governance and Accountability Report (AGAR) for 2023/2024 was signed. The following cheques were then signed:

100908	Clerk wages (May 2024)	£231.20
100909	HMRC (PAYE May 2024)	£57.20
100910	Affordable Landscapes (grass cutting)	£952.80
100911	Clear Insurance Ltd	£511.08
	Total	£1,752.28

13. Correspondence

- HBC re non voting attendance at Policy meetings
- Substation complaint - email Northern Powergrid

14. Planning Applications

H/2023/0368 - Hart Reservoir - Proposed residential development of 70no. dwellings and associated infrastructure - Amended layout, materials, some landscaping and boundary treatments - no additional comments to make

15. Matters of Concern to Councillors

- Ivy on Vicarage land is encroaching onto the road - speak to Chairman Patrick Hoy re concerns
- Magdalene Drive - 1 Butts Lane to school entrance Northern side (school side) hedge needs to be cut back, children unable to access footpath
- Improving the look of the website
- Tea/coffee and biscuits for the Parishioners meeting

16. Date of next Meeting of the Parish Council

The next meetings will be held as follows:

Annual Meeting of the Parishioners - Monday 17th June, 7.00 pm

Monthly Meeting - Monday 8th July, 6.45 pm

**Minutes of Hart Parish Council Monthly Meeting
held at 6.45pm on Monday 8th July 2024 in Hart Village Hall**

Present: Councillors John Littlefair, Keith Park, Joanne Quarmby, John Wilson, Keith Brown, Councillor Stuart Brookes (from 8pm Item 10)

In Attendance: Fiona Ford - Clerk, Ward Councillors Rob Darby and 1 member of the public

1. Public Forum

A representative from the Church raised concerns with not installing the gate; they feel there is a general safety concern on the community garden and fish pond area and the installation of the gate will protect this area. It was noted the Church and the parish council have worked together really well previously to deliver the seats, and information points and fully support the Parish Council in delivering this project.

2. Apologies

Apologies were submitted and accepted from Councillor Stuart Brookes and Aaron Roy.

3. Declarations of Interest

Councillor Littlefair declared an interest in Item 6c.

4. Police Report

There was no police report available and it was noted the representative has now retired. Councillor Littlefair attended the Tees Rural Crime Forum on 26th June. The new PCC Commissioner attended the meeting and Councillor Littlefair reported to Chief Inspector John Hagen that police are very rarely seen in the village.

5. Minutes of the Meeting held on 10th June 2024

The minutes from the previous meeting were accepted with the following amendments:

- **Item 7 - Car Park Gate** - The Gate Companies quote was out of date and should not have been considered. The item should now read as follows:

Pearts Fencing	£2,875
Stonetech Services	£13,182
Chris Seymour	£3,990

RNJ Partnership quoted £1,800 for preparation of drawings and submission of planning application. The planning application fee is £234 and Archaeological attendance (1 visit) is £680.

It was agreed to appoint Pearts Fencing to install the gate, noting the total cost will be £5,589.

- **Item 15 - Matters of Concern to Councillors** - should read Ivy on Village Hall Land not Vicarage land.

6. Matters Arising

- a) **South View Car Parking** - Councillor Darby to obtain update from Peter Frost
- b) **CCTV on Worset Lane** - Installation slightly delayed

- c) **Forsa Energy Site Visit** - It was agreed to undertake the site visit on 16th August. Clerk to advise the residents that a limited number of places are available and to contact her to book a place.
- 7. Car Park Gate - Submission of Planning application and installation of the gate**
A discussion took place regarding undertaking consultation and it was agreed to re-consult with the residents of Magdalene Drive and Chare House.
- 8. Chairman's Report**
A discussion took place regarding some of the communication issues raised at the Annual Meeting of the Parishioners. It was agreed to write to the Village Hall Committee and ask for a member of the Parish Council to attend their month meetings on a rota basis and invite a representative from the Village Hall Committee to attend the Parish Council monthly meeting.
- 9. Ward Councillor's Report**
Councillor Darby apologised and advised the installation has been delayed due to work commitments, it is hoped the installation will take place by the end July.
- 8pm - Councillor Stuart Brookes attended the meeting*
- 10. Maintenance Committee Report**
The following items were discussed and remain outstanding:
- Hartlepool Borough Council Actions**
- Village Wide - Road Flooding*
- Buckingham Avenue access road
 - Butts Lane at the triangle
 - Opposite the Raby Arms
 - Fens access road
 - North Hart access behind Bungalows drainage ditches require clearing out
 - A179 north bound opposite layby. Since this report in May, this section of road flooded on the 26th May 24.
- The above are a danger to pedestrians and road users. All these actions have been outstanding for a number of years without any action by HBC, a village wide action plan of preventative maintenance is required from HBC.
- Village Wide Traffic Management Plan*
- In progress by HBC
- Magdalene Drive*
- Shrubs to cut back from north side foot path.
- Hart Parish Council Actions**
- P.C. Car Park Gate*
- Quotations have been received from a number of contractors by the parish council, two contractors have been selected, once drawings and documentations are available planning approval can be obtained.
- Chare Wall*
- HPC are currently looking for funding to rebuild the wall.

HPC Defibrillator

- The defibrillator is ready for emergency use and registered with www.thecircuit.uk/defibrillators

Village Hall

- Overgrown Ivy to cut back from hall down to the beck bridge wall

11. Financial Report

The following cheques were then signed:

100912	Clerk wages (June 2024)	£231.20
100913	HMRC (PAYE June 2024)	£57.80
100910	Affordable Landscapes (grass cutting)	£952.80
	Total	£1,241.80

12. Correspondence

- HBC re Parish Council representatives - Yes but will be alternated between representatives and availability
- Dalton Parish Council handyperson and Hart Parish Council having access to them on an ad-hoc basis - agreed.
- Member of the Public and use of the £60k Community Benefits Fund - Already agreed it will be used towards the Heart of Hart Project and fixing the Chare Wall, which has been a priority for the Parish Council for several years now.

13. Planning Applications

H/2023/0368 - Hart Reservoir - Proposed residential development of 70no. dwellings and associated infrastructure - amended elevations and floor plans

14. Matters of Concern to Councillors

- Hedge up to Nine acres needs cutting

15. Date of next Meeting of the Parish Council

The next meetings will be held as follows:

Monday 9th September at 6.45 pm

Monday 21st October at 6.45 pm (third week in October)

Meeting closed at 8.20 pm

Signature _____

**Minutes of Hart Parish Council Monthly Meeting
held at 6.45pm on Monday 9th September 2024 in Hart Village Hall**

Present: Councillors John Littlefair, Joanne Quarmby, John Wilson, Keith Brown, Tom Britcliffe

In Attendance: Fiona Ford - Clerk, Ward Councillor Rob Darby and 2 members of the public

1. Public Forum

A discussion took place regarding asb (drug use, dropping litter and people riding quad bikes with balaclavas). Clerk to write to Hartlepool District Commander, Martin Hopps and ask for attendance at a future meeting to discuss how the ongoing issues can be tackled.

A discussion then took place around the Welly Hill development which was approved. It was noted the EV charging points are still in for planning. Councillor John Littlefair declared an interest in both items

2. Apologies

Apologies were submitted and accepted from Councillors Stuart Brookes, Aaron Roy and Keith Park.

3. Declarations of Interest

Councillor Littlefair declared an interest in Item 6c.

4. Police Report

There was no police report. Clerk to contact Karen Mason, from Committees re police representation.

5. Minutes of the Meeting held on 10th June 2024

The minutes from the previous meeting were accepted with the following amendment:

Attendance - Should have included Tom Britcliffe.

6. Matters Arising

- a) **South View Car Parking** - Councillor Rob Darby advised he is liaising with Peter Frost
- b) **CCTV on Worset Lane** - Installation slightly delayed but should be installed by end of September
- c) **Kings Portrait** - A discussion took place regarding loaning the Portrait to L Mirage (John Gettings); he already has the queens portrait and will enable the two to be on display together.

7. Forsa Energy Site Visit - John Littlefair advised the site visit took place, Councillors Brookes and Parks will provide a technical update at the next meeting.

8. Car Park Gate - Submission of Planning application and installation of the gate

Letters were hand delivered on 30th July 2024 to 13 properties and 11 responses were received. 9 are in support of a gate and 2 are against it. Residents were also asked if they would be willing to be part of a rota, 2 said yes, 2 said no and 3 said maybe.

The following comments were also made:

Comments in support

1. The correct decision for the residents of Magdalene Drive.
2. Thank you for taking the time to address the anti-social behaviour in the area. We are aware of the relatively new rule where cars cannot be parked overnight to try and stop anti-social behaviour. Would like to know if the car park could still be used for family to use, concerns that the road outside the house is narrow, so not ideal for parking on.
3. Great idea.
4. Fully support the introduction of the gates to restrict out of hours access and curb anti-social behaviour. The amount of traffic and general comings and goings associated with the school has completely eroded the peace and tranquillity associated with village life. The whole village will benefit from a gate installation as the village will be quieter.

As the school benefits from the car park, maybe they could contribute financially and operationally. Whatever the outcome, someone/organisation needs to be responsible for securing and locking the gate every day. Closing times must be clearly displayed as evening walkers use the car park. Consultation will also need to be undertaken with the Reverend regarding the occasional evening service when the closing time may need to be extended.

There also could be issues with asking people to leave the area to lock the car park, and a contingency plan needs to be put into place to address any such issues. However, once the gate is installed hopefully word of mouth will deter unwanted visitors.

5. Fully support the introduction of controlled access to the car park. At night time, all too often the car park attracts un-wanted and noisy users. Closing it off and denying access is a welcome and long overdue security measure.

The cul-de-sac is already extremely busy and parked cars creates a bottle neck. The introduction of the access control to the car park should avoid creating any additional restrictive vehicle movements which may discourage those parents always favouring the car park to think again.

Would like to know how the open and closed gates be secured. Concerns relying on volunteers and that to lock/open the gates 365 days a year is a huge undertaking. What is the available budget and has the Police Crime Prevention Officer been consulted? Is there a possibility of funding from a security initiative pot? Is it possible to attract match funding from additional sources eg the National Lottery?

Have the pros and cons of alternative methods/costing/logistics been considered? For example, an automated programmed barrier been considered? Although appreciate this could prove financially more demanding. Finally has there been any consultation with neighbouring councils who may have experienced and resolved similar issues?

6. Hope it may be possible to have an automatic timed open/close on the gates.

Comments Against

1. Having lived in close proximity to the car park for many years, we have not been overwhelmed by 'out of hours access or anti-social behaviour' The gates would add to the already eye sore created by the various signs relating to the school. Any concerns would relate to the shift in car parking at night on the drive itself should these gates be built.

2. No explanation for the timing of 'out of hours' - there is a need to use the car park for visitors which may well be 'out of hours' due to the lack of alternative parking. Front Street is very busy and dangerous to park, the Chare is a public footpath so cannot be blocked.

No reliable plan for managing the opening/closing. Residents who volunteer are not reliable in the long term. What about their age or if they move house?

The gates will interfere with emergency vehicles who may need to use car park to access Church and houses between Churchyard and Front Street. Any delay could be crucial, it's not acceptable to wait until a problem arises before realising this is a valid problem.

There is no reliable evidence to show anti-social behaviour is an ongoing problem - just hearsay. Even if it does occur regularly, the gates are not a solution as it will just move the problem to a less manageable part of the village. On a day to day basis this will cause more problems for residents, Church goers and visitors to the area, than it will solve.

Having to remind volunteers and possibly disturb them for access to/from the car park will cause an unnecessary irritation between neighbours/residents.

It was therefore re-confirmed that the installation of a gate would be undertaken.

9. Chairman's Report

The Village Hall Open Day had been very successful - Clerk to send a letter thanking them for organising the event.

Front Street has been sprayed for weeds

The potential removal of Bus Service No 58 (further details in Item 13), Clerk to add the details to Hart Hub and ask people to get in touch with DCC direct.

10. Ward Councillor's Report

Whilst the camera is slightly delayed it will be installed by the end of the month. A discussion took then took place regarding the potential of removing Bus Service No 58 and correspondence back and forth.

11. Maintenance Committee Report

The following items were discussed:

- Verges up to Burns close and on Fens Road need to be cut back.
- Milbank Close - Village Green Path needs repairing
- Magdalene Drive - footpath in poor repair
- Councillor Darby to report to HBC.

It was noted an additional key for the School Field had been requested.

12. Financial Report

A budget sheet for April to September was circulated and it was noted the budget for the car park would need to be increased. The following cheques were signed:

100915	Clerk wages (July 2024)	£231.20
100916	HMRC (PAYE July 2024)	£57.80
100917	Clerk wages (August 2024)	£231.20
100918	HMRC (PAYE August 2024)	£57.80
100919	Affordable Landscapes (grass cutting July)	£952.80
100920	Affordable Landscapes (grass cutting August)	£952.80
	Total	£2,483.60

13. Correspondence

- HBC have advised Durham County Council are looking to re-route the No 58 bus and omit Hart Village from the route. Clerk has replied stating the Parish Council do not support the proposal. The Ward Councillors and HBC have also raised their concerns.

14. Planning Applications

There were no planning applications to consider.

15. Matters of Concern to Councillors

Path behind Millview and Clevecoat - overgrown and needs cutting back
Hedge up to nine acres - Needs to be trimmed back as the footpath is inaccessible - Clerk to contact Estates team

16. Date of next Meeting of the Parish Council

The next meetings will be held as follows:
Monday 21st October at 6.45 pm (third week in October)

**Minutes of Hart Parish Council Monthly Meeting
held at 6.45pm on Monday 21st October 2024 in Hart Village Hall**

Present: Councillors John Littlefair, Joanne Quarmby, Tom Britcliffe, Keith Brown, Keith Park

In Attendance: Fiona Ford - Clerk, Ward Councillor Rob Darby

1. Public Forum

There were no members of the public in attendance.

2. Apologies

Apologies were submitted and accepted from Councillors Stuart Brookes, John Wilson and Aaron Roy

3. Declarations of Interest

Councillor Littlefair declared an interest in Item 7.

4. Police Report

There was no police report.

5. Minutes of the Meeting held on 9th September

The minutes from the previous meeting were accepted with the following amendment:

Item 5 - Should have read minutes from 9th July 2024 not 10th June 2024.

6. Matters Arising

- a) **South View Car Parking** - Councillor Rob Darby advised he is liaising with Peter Frost.
- b) **CCTV on Worset Lane** - Installation slightly delayed, due to an electrical issue. Councillor Darby to continue to keep the group updated re progress
- c) **Kings Portrait** - Need to double check with the Church, if they already have a portrait, it was agreed the Parish Council's Portrait could be loaned to L Mirage (John Gettings)
- d) **Car Park Gate** - Councillor Park to prepare an appointment letter for the architects. Clerk to ask Affordable Landscaping to tidy up the car park, strim the nettles etc.
- e) **Bus Service No 58** - Councillor Britcliffe updated to say that following lobbying from the Leader of the Council, Brenda Harrison, the MP Jonathan Brash and Tees Valley Mayor, Ben Houchen, Jonathan has been assured the service is still safe and will continue.

7. Forsa Energy Site Visit

Councillor Parks updated the group following the site visit, he advised the testing equipment and results conforms with the regulations.

8. Chairman's Report

The following items were noted/discussed:

- Lee Mapplebeck will attend a Parish Council meeting, if the Inspector is unable to.
- A member of the public confirmed their support for the gate on the car park, as they felt it should have been done 10 years ago.

- The lights along Butts Lane are out, it was noted it had been logged on the Portal.
- A179 to turn right past the quarry concerns about the unevenness of the road
- Request for key for school field - Under the legal agreement the key needs to be in the possession of a Parish Councillor
- The Christmas Tree will be provided for the Village Hall and the Church

9. Ward Councillor's Report

It was noted a PCSO should be in place by the end January.

10. Maintenance Committee Report

A discussion took place regarding the outstanding maintenance issues and ensuring they are logged on the portal.

11. Financial Report

The following cheques were signed:

100921	Clerk wages (Sept 2024)	£231.20
100922	HMRC (PAYE Sept 2024)	£57.80
100923	Affordable Landscapes (grass cutting Sept)	£952.80
100924	Clerk (Phone and BB contribution April to Sept)	£135.00
Total		£1,376.80

12. Correspondence

- HBC have advised if the Parish Council wish to suggest Street names for new developments they can be forwarded to Kieran Bostock (Assistant Director for Neighbourhoods) for consideration.
- Wind Turbine Upgrade Nelson Farm. The planning consultant has asked if the Parish Council can make comments. Agreed to say the Parish Council do not have any specific comments or objections on the upgrade and would like to request a contribution towards the Heart of Hart project.

13. Planning Applications

H/2024/0190 - no comments

H/2020/0387 - No new comments

14. Matters of Concern to Councillors

- Village Hall Ivy overgrown on the Road - email the Village Hall committee
- Grass at back of St James Grove has been damaged by a contractor's vehicle, ask Affordable Landscapes to tidy up the area
- Ongoing concerns with the Gullies not being cleared out

15. Date of next Meeting of the Parish Council

The next meetings will be held as follows:

Monday 11th November at 6.45 pm

Meeting closed at 8:00 pm

Signature _____

**Minutes of Hart Parish Council Monthly Meeting
held at 6.45pm on Monday 11th November 2024 in Hart Village Hall**

Present: Councillors John Littlefair, Keith Brown, Keith Park, John Wilson, Joanne Quarmby, Stuart Brookes, Tom Britcliffe

In Attendance: Fiona Ford - Clerk

1. Public Forum

There were no members of the public in attendance.

2. Apologies

Apologies were submitted and accepted from Councillors Rob Darby and Aaron Roy.

3. Declarations of Interest

There were no declarations of Interest.

4. Police Report

Councillor Littlefair updated following the Tees Valley Crime Forum and advised that either Lee Maplebeck the Rural Champion or the new Chief Inspector could attend a future meeting.

5. Minutes of the Meeting held on 21st October 2024

The minutes from the previous meeting were accepted.

6. Matters Arising

- a) **South View Car Parking** - Chase Peter Frost for an update (Option B)
- b) **CCTV on Worset Lane** - Installation is expected this week. It was noted cameras are also being installed around the Solar Park.
- c) **Car Park Gate** - Councillor Park advised a Scope of Work Meeting has been organised for 19th November 2024
- d) **Kings Portrait** - The Church have confirmed they have their own Kings Portrait, so it was agreed the Parish Council's Kings Portrait will be loaned to L Mirage (John Gettings).

7. Chairman's Report

The following items were noted/discussed:

- A discussion took place regarding communication between the Village Hall Committee and the Parish Council to enable closer working relationships.
- Highway Works at Buckingham Avenue.
- Concerns re speeding on A179 - need to discuss further with the Police.
- Lee Mapplebeck will attend a Parish Council meeting, if the Inspector is unable to.

8. Ward Councillor's Report

- Clerk to email Councillor Darby and ask HBC to confirm when the (58/59 sign) will go up on the Bus stop at the Fens.

9. Maintenance Committee Report

The following items were noted/discussed:

- Grass verge at the Fens - needs to be tidied up by Affordable Landscaping (Check the list as should be on).
- Hedge from Nine Acres to the village needs to be cut back - report to HBC.
- Car park - Affordable Landscaping to strim the grass and remove the weeds. Also look into if some gravel could be added to the picnic bench areas to tidy it up.
- Flooding continues to be an issue through the village.
- Helen Smith, Planning Policy Team Leader to discuss list of priorities for Section 106 monies - Keith to invite her to a future meeting.

10. Financial Report

The following cheques were signed:

100925	Clerk wages (Oct 2024)	£231.20
100926	HMRC (PAYE Oct 2024)	£57.80
100927	Clerk (Reimbursement for website)	£215.56
100928	Affordable Landscapes (grass cutting Oct)	£476.40
Total		£980.96

11. Correspondence

There was no correspondence to discuss.

12. Planning Applications

There were no planning applications to discuss.

13. Matters of Concern to Councillors

- Village Hall Ivy overgrown on the Road - Councillor Littlefair to contact the Vicarage
- Discussion around poachers

14. Date of next Meeting of the Parish Council

The next meeting will be held as follows:

Monday 9th December at 6.45 pm

Meeting closed at 8:00 pm

Signature _____

**Minutes of Hart Parish Council Monthly Meeting
held at 6.45pm on Monday 9th December 2024 in Hart Village Hall**

Present: Councillors John Littlefair, Keith Brown, John Wilson, Joanne Quarmby, Tom Britcliffe from 7.30pm

In Attendance: Fiona Ford - Clerk

1. Public Forum

There were no members of the public in attendance.

2. Apologies

Apologies were submitted and accepted from Councillors Keith Park, Tom Britcliffe, Stuart Brookes, Rob Darby and Aaron Roy.

3. Declarations of Interest

There were no declarations of Interest.

4. Police Report

There was no report available. It was noted the HBC Parish Liaison Meeting are going to request the Police attend Parish Council meetings

5. Minutes of the Meeting held on 11th November 2024

The minutes from the previous meeting were accepted as a true record.

6. Matters Arising

- a) **South View Car Parking** - no update
- b) **CCTV on Worset Lane** - no update
- c) **Car Park Gate** - Drawing to be issued for approval, the Heritage Statement should be complete after Christmas.
- d) **Kings Portrait** - The Church have confirmed they have their own Kings Portrait, so it was agreed the Parish Council's Kings Portrait will be loaned to L Mirage (John Gettings).

7. Chairman's Report

It was noted Christmas Trees have been provided to the Church and Village Hall. Councillor Littlefair provided an update from the HBC Parish Liaison Meeting held on 9th December, as follows:

- Financial position of HBC
- Strategic Issues for Parish Councils
- Speeding, congestion and road accidents.
- Performance data circulated
- Planning permission - as part of the comments section Parish Councils can ask how much S106 monies will be available

HBC also want the Parish Council to confirm which Committees the Parish Council will be attending. It was noted the Christmas Tree and lights look really good, pass on thanks to the Village Hall Committee.

8. Ward Councillor's Report

- No report available.

9. Maintenance Committee Report

No report available.

10. Financial Report

The draft 2025/2026 budget was discussed. The options for the precept were then discussed and it was agreed the cost per household would remain the same as this year; however due to the increase in the tax base due to additional houses, the precept would increase to £9,858. The following cheques were signed:

100929	Clerk wages (Nov 2024)	£315.84
100930	HMRC (PAYE Nov 2024)	£78.96
	Total	£394.80

11. Correspondence

There was no correspondence to discuss.

12. Planning Applications

There were no planning applications to discuss.

13. Matters of Concern to Councillors

Clerk to post on the Facebook Hub advising people how to log issues on the HBC Portal

14. Date of next Meeting of the Parish Council

The next meeting will be held as follows:

Monday 13th January 2025 at 6.45 pm

Meeting closed at 7.40 pm

Signature _____