

**Minutes of Hart Parish Council Annual Meeting
held at 6.45pm on Monday 12th May 2025 in Hart Village Hall**

Present: Councillors John Littlefair, Tom Britcliffe, Keith Brown, Stuart Brookes, Joanne Quarmby
In Attendance: Fiona Ford - Clerk, Ward Councillor Rob Darby

It was noted that Keith Park had sadly passed away; a one-minute silence was held to remember him.

1. Election of Chair and Vice Chair

Councillor John Littlefair was elected as the Chair and signed the Declaration of Office. Councillor Tom Britcliffe was elected as the Vice Chair and signed the Declaration of Office.

2. Declaration of Interest

There were no Declarations of Interest.

3. Apologies

Apologies were submitted and accepted from Councillor Aaron Roy.

4. Representation at Committees

Hart Village Hall Committee - Councillor Littlefair to represent the Parish Council at the monthly meetings.

5. Asset Register

The Asset Register was circulated and it was agreed to add the church car park sign to the list of Assets.

6. Risk Register

The risk register was circulated and agreed.

7. Appointment of Internal Auditor

Councillor Britcliffe to look into someone suitably competent to undertake the role.

Meeting closed at 7.00 pm

Signature _____